

## Application and payment

The tuition fee must be paid before  
**30 September 2020.**

- Contact us ([urska.pahulje@cene-stupar.si](mailto:urska.pahulje@cene-stupar.si)) and we will send you the application form.
- When we have received the application form, we will send you by e-mail the invoice. Please pay the invoice at any bank or post office:

**IBAN CODE:** SI56 0126 1603 0716 302 at UJP Ljubljana

**SWIFT:** BSLJSI2X,

**PURPOSE CODE:** OTHR or STDY,

**REFERENCE:** /,

**PAYMENT PURPOSE:** LANGUAGE COURSE/500 - participant's **name** and **last name**,

**VAT NUMBER:** SI19354266,

**REGISTER IDENTIFICATION NUMBER:** 5052017000

- After we have received the payment we will send you the original invoice and the enrollment certificate/letter of acceptance.

## About the course

- The course consists of different language modules:
    - vocabulary,
    - phonology and morphology,
    - syntax and semantics.
- Skills: listening, reading, writing and speaking.
- The programme ends with the internal final examination.

- Learn more about the programme:  
[http://www.mizs.gov.si/fileadmin/mizs.gov.si/pageuploads/podrocje/odrasli/Dolgan/24.6.15/SDTJ\\_program\\_za\\_splet\\_01.pdf](http://www.mizs.gov.si/fileadmin/mizs.gov.si/pageuploads/podrocje/odrasli/Dolgan/24.6.15/SDTJ_program_za_splet_01.pdf)

- The programme is also enriched with the topics from the slovene culture and history

*Since language and culture are inseparable, the cultural and intercultural components of the course are included in the context of the lessons and accompanying programme.*

- Experienced Slovene language teachers
  - Innovative Methods of Teaching
  - Quality materials
- Stimulative learning environment
  - Intercultural mediators



Cene Štupar

Cene Štupar – Ljubljana Public Education Centre  
Šmartinska 134 a, SI-1000 Ljubljana

## Contacts

### Enrollment and information

Urška Pahulje

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### Adult Education Organiser

Alida Zagorc Šuligoj, prof.

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2020/2021

## LANGUAGE COURSES SLOVENE AS A SECOND AND FOREIGN LANGUAGE

**250 HOURS**  
CEFR (A2)

**OCTOBER 2020 – APRIL 2021**

**500 HOURS**  
CEFR (B1)

**OCTOBER 2020 – OCTOBER 2021**



POUČILO  
ODRASLIM  
KAKOVOSTNO  
IZOBRAŽEVANJE

POLNI CERTIFIKAT



Družini  
prijazno  
podjetje

[www.cene-stupar.si](http://www.cene-stupar.si)

## Course organisation

- Classes are organised in 45-minute units (one school hour).
- The participant's placement in the appropriate group is based on his knowledge of language (placement test) when necessary.
- There are 8 to 15 participants in each group.
- The courses are elementary, intermediate and advanced.
- In unexpected circumstances the organizer reserves the right to temporarily join two groups or cancel the classes which will be carried out later or to organize e-learning on distance.
- If there are less than 8 students per group, the organizer can reduce the number of lessons.

## Rules and Regulations

- The organizer guarantees regular and on schedule lessons (also online).
- The participants are obligated to attend the lessons on time and regularly (80% attendance).
- During the lessons the cell phones should be turned off.
- The school management reserves the right to expel the participants without returning the tuition fee if their behaviour is unproprieate (disturbing the class work, coming late to lessons, using cell phones during the classes, negative attitude towards school staff and other participants).

## Duration and Schedule

**12 October 2020 – 9 April 2021** (250 hours)  
**12 October 2020 – 9 October 2021** (500 hours)

### Schedule:

3 or 4 times per week / 12.00 – 15.30

The accompanying programme is held according to participant - teacher agreement in the afternoon.

## Certificate of Attendance

80 % attendance and successfully passed internal final testing are required in order to receive the Certificate of Attendance of the Slovene language course at Cene Štupar - Ljubljana Public Education Centre.

## Location

Cene Štupar – CILJ  
Šmartinska cesta 134 a, Ljubljana

## Cancellations

In case of cancellation at least 7 days before the beginning of the course we return 80% of the paid tuition fee in 30 days to your account. The cancellations after the beginning of the course are not taken into consideration.

## Tuition fee

**1450,00 EUR (22% VAT included)** (250 hours)  
**2900,00 EUR (22% VAT included)** (500 hours)

Textbooks are included into tuition fee.

## Participants

- Participants must be at least 16 years old.
- Participants are asked to arrange by them selves the health insurance.
- Participants do not acquire students status.
- Participants can obtain a student discount for the public transport bus tickets in Ljubljana - Urbana (until the age of 26).

## Quality in Adult Education

In 2012, we were awarded the "Ponudimo odraslim kakovostno izobraževanje" mark (Let's offer adults quality education) by ACS (Slovenian Institute for Adult Education). Constantly involved in quality education trainings and workshops as well as self-evaluation.

